



Risk, Audit and Performance Committee

Minute of Meeting

**Wednesday, 23 September 2020
10.00 am Virtual - Remote Meeting**

Present: John Tomlinson (Chair) ; and Luan Grugeon, Councillor Gill Al-Samarai, Councillor Philip Bell and Alex Stephen (Chief Finance Officer, ACHSCP)

Also in attendance; Susie Downie, Dr Calum Leask, Alison Macleod, Grace Milne, all ACHSCP, John Forsyth (Solicitor), Derek Jamieson (Clerk) both ACC.

Apologies: Sandra Macleod, Chief Officer, ACHSCP

DECLARATIONS OF INTEREST

1. There were no Declarations of Interest.

DETERMINATION OF EXEMPT BUSINESS

2. There was no exempt business.

MINUTE OF PREVIOUS MEETING OF 26 AUGUST 2020

3. The Committee had before it the draft minute of its last meeting on 26 August 2020.

The Chair reminded Members that as indicated at Article 5, Strategic Risk Register – HSCP.20.027, Recommendation (iii), a Workshop would be held on 20 October 2020.

The Committee resolved :-

to approve the minute as a correct record.

BUSINESS PLANNER

4. The Committee had before it the Business Planner.

The Committee heard from the Chief Finance Officer, ACHSCP who indicated that business had now been caught up since the pandemic shutdown period.

Members enquired of the reporting of Hosted Services and heard that a future report would be brought to the Committee or the IJB.

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The Committee resolved: -

- (i) to note the Business Planner; and
- (ii) to note that information on Hosted Services will be brought to the Committee or IJB in due course.

DIRECTIONS TRACKER - HSCP20.042

5. The Committee had before it a report from the Chief Finance Officer (CFO), ACHSCP which presented an overview of Directions instructed to Aberdeen City Council (ACC) and NHS Grampian (NHSG) to date.

The Committee heard that the provisions of Directions to the partners, ACC and NHSG, was a legislative direction and the manner by which services were delivered for the Partnership. This process had been refined to develop a process to capture, record and manage all Directions issued and ACHSCP could report they were the first HSCP to follow the directions process and record it this way.

Members provided comment on the Directions Tracker and indicated its usefulness to the Committee.

The CFO indicated that the comments and suggestions were appreciated and would be adopted within the presentation format of future iterations of the Decisions Tracker.

The Committee heard from the Chief Internal Auditor who advised that the preparation and presentation of the Decisions Tracker was an outstanding Audit Recommendation and would now be closed.

Members discussed the frequency at which they would wish to examine the Decisions Tracker in a meaningful manner.

The report recommended :-

that the Committee note the contents of this report.

The Committee resolved :-

- (i) to note the contents of the report;
- (ii) to note the closure of the associated Internal Audit Recommendation; and
- (iii) to direct the Chief Finance Officer to report on the Directions Tracker every 6 months.

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TRANSFORMATION EVALUATION - HSCP20.040

6. The Committee had before it a report from the Chief Finance Officer, ACHSCP which provided an update on the proposed approach to evaluating the impact of the Operation Home First elements of the Partnerships refreshed transformation programme priorities.

The Committee heard from the Research and Evaluation Lead, ACHSCP who presented the proposed approach to evaluating the impact of Operation Home First elements of the refreshed transformation priorities.

The Committee heard that Transformation continued to be aligned to the Strategic Aims and the developed five programmes of transformation, the Medium-Term Financial Framework and the Performance Data Dashboard.

The Committee also heard from the Strategy and Performance Lead, ACHSCP who indicated that plans were already underway to ensure the refreshed Strategic Plan 20200-2025 also aligned to the continuing Transformation Programme.

It was intended that a meeting take place very shortly with the Chair and Vice Chair of the IJB to discuss early intentions on this piece of work and that future reporting would follow to the IJB and its Committees.

The report recommended :-

that the Committee note the information provided in this report.

The Committee resolved :-

- (i) to approve the recommendation;
- (ii) to note the approach to the evaluation of the impact of Operation Home First;
and
- (iii) to note the plans for refreshing the Strategic Plan – 2022/2025.

CONFIRMATION OF ASSURANCE

7. The Committee indicated they had received Assurance from the reports presented.

- **JOHN TOMLINSON, Chair.**